

**FOREIGNER'S APPLICATION**  
for an employment permit<sup>1/</sup> – for extending an employment permit<sup>1/</sup>  
in the territory of the Czech Republic

Location to paste a revenue stamp<sup>2/</sup>:

Registration number of the regional office of the Public Employment Service of the Czech Republic in .....

Photograph  
(not older than 2 years)

Please fill in legibly in Czech or indicate, as appropriate, by:



<b>Surname:</b>	
<b>First name:</b>	
Date of birth:	Gender <sup>3/</sup> :    male <input type="checkbox"/> female <input type="checkbox"/>
Personal identification number <sup>4/</sup> :	Place of birth:

Nationality:	Highest educational achievement (according to CBBE <sup>5/</sup> ):
Address in the country of permanent residence (country, district, city/town, street, number, postcode):	
Travel document number:	Name of the authority which has issued the travel document:
The holder of residence permit in the Czech Republic <sup>3/</sup> yes <input type="checkbox"/> no <input type="checkbox"/>	Type of stay <sup>6/</sup> : Code:
Postal delivery address:	

**I hereby apply for an employment permit in the Czech Republic from ..... to .....  
in the CZ-ISCO profession<sup>7/</sup> .....  
CZ-ISCO numerical code<sup>7/</sup> .....  
classification according to CZ-NACE<sup>8/</sup> .....  
education required to perform the occupation (CBBE)<sup>5/</sup> .....**

**for an employer<sup>1/</sup> - for a legal or natural entity which has entered into a contract with a foreign entity<sup>1/</sup>:**

Employer – name:	ID No: Personal identification number <sup>9/</sup> :
Employer's registered office (address – country, district, city/town, street, number, postcode):	
Name and contact address of the legal or natural entity in the Czech Republic (district, city/town, street, number, postcode) <sup>10/</sup> :	ID No: Personal identification number <sup>9/</sup> :
Place of work in the Czech Republic (address):	

**This is the first employment in the territory of the Czech Republic<sup>3/</sup>    yes     no**

Date: .....    Applicant's signature: .....

**Annexes:**

- 1) A statement by the domestic employer that the employer will employ the foreigner.
- 2) A photocopy of the travel document's page containing the foreigner's basic identification data; after the data is verified, the copy will be returned to the applicant.
- 3) A proof of professional capacity for the business in which the foreigner will work in the territory of the Czech Republic.
- 4) Further documents if necessitated by the nature of employment.
- 5) A duplicate of the contract<sup>11/</sup>.
- 6) A duplicate of the document that entitles the economic entity to carry out the activity which constitutes the contract<sup>11/</sup>.
- 7) The employment contract entered into with a foreign employer<sup>11/</sup>.

To **extend an employment permit**, the applicant shall only produce the annexes stated under 1) and 2).

**Annexes issued in foreign languages shall be produced in their original versions or their officially certified copies, along with their officially certified translations into Czech.**

### Records and data of the regional office of the Public Employment Service of the Czech Republic in

Application received on:	Employment pursuant to Act No 435/2004 Coll., on Employment, as amended by <sup>12/</sup> Art. 92, paragraph 1, Art. 94, paragraph 1,  Art. 89, paragraph 4 Art. 95, Art. 96; Art. 97 a), Art. 97 b), Art. 97 c), Art. 97 d), Art. 97 e),
Person responsible for dealing with the application (first name, surname and signature):	
Executed on:	

**Explanatory notes:**

- 1/ Indicate by ticking what applies.
- 2/ The revenue stamp shall only be pasted to this application with its bottom, without separating the top (the application for an employment permit is subject to a fee of CZK 500; the application for extending an employment permit is subject to a fee of CZK 250).
- 3/ Indicate the correct option by a cross.
- 4/ To be filled in if the personal identification number has been assigned.
- 5/ CBBE – Classification of Basic Branches of Education (the classification overview available at "[www.czso.cz](http://www.czso.cz) - Classifications").
- 6/ To be completed, if the applicant holds a residence permit in the Czech Republic. Fill in the exact purpose of residence permit in the Czech Republic, including the code designation.
- 7/ CZ-ISCO = Classification of Occupations – the name and numerical code of the profession pursued shall be specified (the classification overview available at "[www.czso.cz](http://www.czso.cz) - Classifications").
- 8/ CZ-NACE = Classification of Economic Activities (the classification overview available at "[www.czso.cz](http://www.czso.cz) - Classifications").
- 9/ To be filled in if the person is a private individual.
- 10/ To be filled in if the contract is executed..
- 11/ Only to be enclosed in respect of applicants posted to the territory of the Czech Republic under a contract to carry out work; a duplicate of the contract and a duplicate of the document of the economic entity, in single copies only, shall be part of all applications pertaining to the contract concerned.
- 12/ A regional office of the Public Employment Service of the Czech Republic shall indicate the type of employment.

**Notice:**

**The territorial jurisdiction of a regional office of the Public Employment Service is determined by the location where the employment is or is supposed to be pursued unless Act No 435/2004 Coll., on Employment, as amended (Article 8a, paragraph 2) or other legislation provides otherwise.**